

APPLICATION FOR RECOGNITION OF A FOREIGN SECONDARY SCHOOL DIPLOMA OR CERTIFICATE

I hereby apply to the Ministry of Education and Culture of the Republic of Srpska for the recognition of my secondary school diploma or certificate issued in a foreign country.

INFORMATION ON THE HOLDER OF THE FOREIGN SECONDARY SCHOOL DIPLOMA OR CERTIFICATE

1. Surname (father's name) and name

2. Date and place of birth

3. Citizenship

4. Surname and name of the applicant

5. Address and telephone number

6. Have you ever already received from the competent authorities in Bosnia and Herzegovina a document on nostrification or recognition (decision, conclusion) of the foreign secondary school diploma or certificate from the application for recognition?

If your answer is yes, please enclose a photocopy of the document on nostrification or recognition.

**INFORMATION ON THE SECONDARY SCHOOL DIPLOMA OR CERTIFICATE
FROM THE APPLICATION FOR RECOGNITION**

1. Type of the secondary school diploma or certificate, number and date of issuance

2. Name of the secondary school that issued the secondary school diploma or certificate

3. Place and country

INFORMATION ON THE COURSE OF EDUCATION

1. Name of the school and place where the final grade was completed before departure to a foreign country

2. Information on attained secondary school education (*specify school year, place and country in which the grade was completed*)

Grade I completed in the _____ school year

Grade II completed in the _____ school year

Grade III completed in the _____ school year

Grade IV completed in the _____ school year

I wish to continue my secondary school education in

(specify the type of school, and group or educational profile)

After the return from a foreign country as of _____
(date)

regularly attends classes of _____ grade

(name of school, place and telephone number)

I have applied for the recognition because of _____
(continuation of education or employment)

Note: (*The applicant may state specific circumstances or reasons why they cannot provide proof of all specified above*)

I declare under material and moral responsibility that the information specified above is true.

Since the contents of public documents, including secondary school diplomas, under the Law on General Administrative Procedure, are treated as true, and since it is permitted to prove that facts from a document are inaccurately verified (Article 152, paragraphs 1 and 3), only diplomas for which there is a grounded suspicion of their legal effect will be verified.

If all the sections are not completed with relevant information and supported by proof, the application is incomplete and it will not be taken into consideration.

NOTE

The recognition procedure is not applied to public documents obtained in the territory of the former SFRY by 6 April 1992.

Pursuant to the Law on Administrative Fees (*Official Gazette of the Republic of Srpska*, No 10/11), pupils and students by the age of 26, among others, are exempted from payment of administrative fees for all documents and acts related to education.

Persons over 26 years of age are obliged, in addition to the application and necessary documentation, to submit a revenue stamp of BAM 10.

THE APPLICANT

(legal representative – parent or guardian)